



# THE BRITISH SCHOOL OF PARIS

## GIFT FORM - UK TAX PAYERS

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Postcode: \_\_\_\_\_ Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

### Gift Aid Declaration Boost your donation by 25p of Gift Aid for every £1 you donate (For UK taxpayers only)

I would like The British School of Paris Trust (Registered Charity No: 1165454) to reclaim the tax I have paid on all the gifts I have made in the last four years and all gifts I make from the date of this declaration, until I notify you otherwise.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all of my donations in that tax year it is my responsibility to pay any difference. (If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you should include all of your Gift Aid donations on your Self-Assessment tax return, or ask HMRC to adjust your tax code.)

### Regular Gift

I wish to make a regular gift to The British School of Paris £ \_\_\_\_\_ per month/quarter/year (delete as appropriate) via Direct Debit starting on the 10th of MM/YY for \_\_\_\_\_ years, or until further notice.  (tick if appropriate)

The start date should be at least one month from the date this form is completed. Please complete the direct debit instructions below.

### Instruction to your Bank/Building Society to pay by Direct Debit

Please complete this form using a ball point pen and return to: The Development Office, The British School of Paris, 38 quai de L'Ecluse, 78290 Croissy sur Seine, t: +33 (0)1 34 80 45 90 e: alumni@britishschool.fr

Name and full postal address of your Bank or Building Society:

To: The Manager, \_\_\_\_\_ (Bank or Building Society)

Address: \_\_\_\_\_  
Postcode: \_\_\_\_\_

Name of account holder \_\_\_\_\_

Branch Sort Code \_\_\_\_\_ Bank/Building Society Account number \_\_\_\_\_

Originator's Identification Number 8 3 0 2 9 4

*For BSP office use only*

\_\_\_\_\_

#### Instructions to your Bank or Building Society:

Please pay The British School of Paris Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with The British School of Paris and, if so, details will be passed electronically to my Bank/Building Society.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Banks/Building Societies may not accept Direct Debit instructions from some types of accounts. UK Bank Accounts only.

### Single Gift

I would like to make a single gift to The British School of Paris of £ \_\_\_\_\_

I enclose a cheque made payable to The British School of Paris Trust

### I would like my gift to support

- Wherever the need is greatest
- Assistance Fund
- Social Responsibility
- Sport
- Music

### Other information

The British School of Paris is pleased to recognise all donations in our publications.

- Please send me information about how to include The British School of Paris in my Will
- I have made provision for the British School of Paris in my Will
- Please send me information about how to make a gift of shares
- I wish my gift to remain anonymous

Please return this form to: The Development Office, The British School of Paris, 38 quai de L'Ecluse, 78290 Croissy sur Seine, France

t: +33 (0)134 80 45 90  
e: alumni@britishschool.fr

----- Please retain for your records -----

#### The Direct Debit Guarantee

This guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits. If there are any changes to the amount, date or frequency of your Direct Debit The British School of Paris will notify you ten working days in advance of your account being debited or as otherwise agreed. If you request The British School of Paris to collect a payment, confirmation of the amount and date will be given to you at the time of the request. If an error is made in the payment of your Direct Debit by The British School of Paris or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society. If you receive a refund you are not entitled to, you must pay it back when The British School of Paris asks you to. You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.